



## OPENING TIMES, BADGE AND ARRIVAL

### Opening times

Wednesday 12 June, 08:30-17:30

Thursday 13 June, 08:30-16:30

### Badge

Your badge has been emailed to you from [cipd2024@livebuzz.co.uk](mailto:cipd2024@livebuzz.co.uk). (please email [cipdevents.tickets@haymarket.com](mailto:cipdevents.tickets@haymarket.com) if you need it to be resent, remember to check your junk/spam folders).

Speed up your entry process. Print your badge and bring it with you to avoid queues for badge printing. Don't have a printer? Have your badge barcode ready to scan and print when you arrive at ExCeL.

### When you arrive at Custom House station:

- Printed your badge? Follow the **green** floor sticker for badge holder entry via the N2 entrance
- Don't have a badge? Follow the **yellow** floor sticker to print your badge at N3 (note there is no entry via N3).

## VENUE, TRAVEL, AND ACCOMMODATION

### Venue

ExCeL London

N2 entrance (printed badge holders), or N3 for badge printing (no entry via N3)

Royal Victoria Dock, London, E16 1XL

### Travel

Reduce your carbon footprint by using public transport where possible. ExCeL London is well served **by public transport** (the Elizabeth Line and DLR are the quickest routes to ExCeL London, alight at Custom House).

### Accommodation

Enter the passcode: **HAYC11924** [on the accommodation website](#) for special rates.

## EVENT PLATFORM

[ACCESS THE EVENT PLATFORM >>](#)

For the line-up programme, activities timetable, exhibitors directory, floor plan and more! Note there will not be any printed handouts of these onsite.

### Username: (Your username is the same email address your badge was sent to)

Initially, you'll be prompted to create a password. Attended the CIPD Festival of Work last year? You can use the same password as before or reset your password after entering your email. (Remember to check your junk/spam folders). Update your preferences on the pop-up screen when you first log in, or at any time, by editing your privacy settings.

Please use the latest version of **Chrome, Firefox, Safari or Edge** (Internet Explorer is not compatible).

## PLAN YOUR DAY

<b>7 stages of content</b>	<p>Workplace transformation (Main stage), Equality, Diversity and Inclusion (EDI), Employee Experience, Internal Comms, Learning &amp; Development, Responsible Business and Wellbeing. Look out for the floor stickers near the main entrance to guide you to each stage. Seats are allocated on a first come, first served basis. So, arrive early to avoid disappointment.</p>
<b>Accessibility</b>	<p>Anyone with an accessibility requirement will be offered a different coloured lanyard for stewards to identify and offer support easily. Reserved accessibility seating is at the front and back of each stage (stewards will be wearing green t-shirts, if you need any assistance). Hearing loops are located at the front of the stages.</p> <p><u><a href="#">What we're doing to make the event more accessible</a></u> <u><a href="#">ExCeL London accessibility guide</a></u></p>
<b>Cloakroom</b>	<p>There is a staffed cloakroom on the lower level of ExCel near the N4 and S4 entrances. This cloakroom is provided at no charge to visitors however, please note that items are left at your own risk. There is very limited space for luggage, so it is strongly recommended that luggage is left at hotels prior to your arrival at the venue and collected after your departure.</p>
<b>Exhibitor stands</b>	<p>Check out the leading product and service providers. Access the exhibitor directory and floor plan on the <u><a href="#">event platform</a></u>.</p> <p>Some exhibitors may ask you to scan your badge and gain consent to contact you for direct marketing purposes. If you'd prefer your contact details not to be shared, you can choose not to have your badge scanned by telling the exhibitor. (Please note: You'll be scanned by one of our staff on entry to the event, this is for health and safety and analytical purposes only and your data will not be transferred as a result of this scan.)</p>
<b>Festival experiences</b>	<p>View the activities timetable on the <u><a href="#">event platform</a></u>, experiences include; The Knowledge exchange, People library, AI lab, Social impact hub, Employment law drop-in clinic and Wellbeing village.</p>
<b>Food and drink on the Festival floor</b>	<p>Check out the Social cafe for a variety of hot and cold drinks and grab-and-go options like sandwiches, salads, snacks and cakes. Looking for a hot food option? Head over to the street food trucks in the Meet and Eat area where you'll find:</p> <p><u><a href="#">Bian Dang</a></u>, serving up some tasty breakfast and Taiwanese lunch options, including well-balanced boxes of steamed rice, stir-fried vegetables and a choice of twisted chicken or claypot aubergine. (Caters for halal, vegan, vegetarian and dairy-free).</p> <p><u><a href="#">Nazari</a></u>, serving up wraps and mezze bowls, inspired by the dishes and flavours of North Africa, Spain and the wider Mediterranean. Choices of chicken, falafel and halloumi or all three!. (Caters for halal, vegan, vegetarian, dairy-free and gluten-free).</p> <p>Don't forget to bring a reusable cup to get a discount off your hot drink, from the Social cafe inside the hall, or at any of the HEJ cafes on the boulevard.</p>
<b>Help desk</b>	<p>If you have any queries during the event, please visit the help desk located to the left of the main entrance inside the hall.</p>
<b>Headline Artists sessions</b>	<p>Headline Artists sessions will be live-streamed to the EDI, Responsible Business, Employee Experience, and Wellbeing stages. Seats are allocated on a first come first served basis, so arrive early to avoid disappointment.</p> <p>Stacey Dooley, MBE, on Wednesday 12 June, 10:45-11:45 Alex Mahon on Wednesday 12 June, 14:15-15:15 Dex Hunter-Torricke on Thursday 13 June, 14:00-15:00</p>

<b>Multi-faith prayer room</b>	The multi-faith prayer room can be accessed through the grey door next to the S9 entrance on the boulevard.
<b>Phone charging</b>	Charging points are located in the boulevard (next to Venue Services and at hall entrances N4, N7 and S9). Just £2.00 for the first hour, or £4.00 if you drop it back within 24 hours.
<b>Q&amp;A and polling</b>	To participate in speaker Q&A and interactive polling (where applicable), login to the <a href="#">event platform</a> , go to the session (via Festival line-up > Stages), then select Q&A.
<b>Quiet room</b>	One of our features for this year's Festival is a dedicated quiet room onsite. Designed for anyone who needs it. Please feel free to come here to regulate and de-escalate. Please be mindful of others while using this space. This is not a meeting space. If you require an area to hold a meeting please use the networking areas in the Social cafe, Meet and Eat, or the boulevard.
<b>Security</b>	Bag checks will be conducted as you enter the show. Please ensure you wear your badge and keep your personal belongings with you at all times.
<b>Social media</b>	Join the conversation! #FestivalofWork



<b>Sustainable events</b>	We're committed to making our events more sustainable. Click <a href="#">here</a> to find out what we're doing and how you can help us minimise the carbon footprint of the event.
<b>Water refill points</b>	Cut down on plastic waste! Bring a reusable bottle with you and access any of the free water refill points, located in the main boulevard of ExCeL London, at any time during the Festival.
<b>WiFi (sponsored by MHR)</b>	Network name: CIPD FOW free Wifi Password: MHRglobal



## HAVE YOU GOT YOUR CONTENT+ PASS YET?

Enhance your festival experience when you purchase a Content+ pass. For only £125 (+VAT) you will gain 90 days of on-demand^ access, after the Festival, to 74+ hours of content including:

- Recordings from all 150+ sessions, across the 7 stages at the Festival
- A selection of curated articles and podcasts from leading publications including; People Management, Management Today and Work
- Exclusive interviews\* with some of the Artists from the Festival

**SECURE YOUR CONTENT PASS TODAY**

^All recordings, interviews, articles and podcasts will be made available from 21 June for 90 days of on-demand access

\*This is subject to speakers agreeing permission to share their interviews and presentations post-event.